Final Project Check In #1

**1. What has been working?**

* The initial design and structure/skeleton of the project have been successfully outlined.
* The main functionality has been planned, and we have created a working skeleton for the command-line task manager.
* We have a shared understanding of what the final product should look like, and tasks such as setting up README.md, organizing files, and outlining unit tests have been progressing steadily.
* We’ve begun using GitHub and Visual Studio Code to manage and track changes, which has helped document our progress.

**2. What has not been working?**

* Team communication has been one of the biggest challenges.
* One team member has not responded at all since the beginning of the semester, which has made it hard to distribute responsibilities fairly.
* We haven’t had consistent or scheduled team meetings, which has led to delays in coordination and decision-making.
* Most of the work has been done individually with little feedback or collaboration, which is not ideal for a team project.

**3. What can you do differently to address what hasn't been working?**

* We are actively trying to improve communication by initiating group messages and following up with reminders.
* We plan to set specific meeting times going forward to keep each other accountable and stay on track with milestones.
* If the unresponsive teammate continues not to participate, we may need to inform the instructor or adjust the workload distribution accordingly.
* We're also considering using tools like Google Docs or Trello to better assign tasks and monitor progress.